



UA Center for Transformative Research in Metabolism (TRiM)

Internal Steering Committee Meeting (ISC)

Friday, November 18, 2022

12:00 to 1:00 p.m.

<https://alaska.zoom.us/j/899633093>

Meeting Objectives: (1) Discuss and provide feedback on the revised draft logic model that will be used for the upcoming COBRE P2 renewal application; (2) Identify possible dates/times for the February 2023 EAC meeting and discuss ideas for agenda topics (poll); (3) Provide guidance on how to publicly disseminate ISC meeting documents and recordings on TRiM's website (poll); and (4) Share announcements from research projects and cores.

12:00 p.m. Welcome All: Chair Khrys Duddlestone, PhD

12:05 p.m. Review and act on ISC draft meeting agenda, 11.18.2022. Any changes?

12:05 p.m. Review and act on ISC draft meeting minutes, 9.16.2022. Any changes?

12:10 p.m. Old Business
TRiM Annual Report, GY03 – Update

12:10 p.m. New Business

1. Draft Logic Model Revisited – Discussion and comments. Kelly to present the revised logic model. Everyone is invited to provide comment. (Updated logic model and power point attached - 20 minutes)

2. Virtual EAC Spring 2023 Meeting (Poll). We need to identify dates for the Spring EAC meeting. The purpose of this meeting will be for EAC members to meet individually with Research Project Leaders and Pilot Project Investigators for one hour each. We will also include time for group discussions regarding the renewal application and wrap-up.

The Admin Core suggests that we break this meeting into two half-day segments, lasting 4 hours each with one 15-minute break/day. Below are suggested dates and times (10 minutes). Through polling, please let us know your preferences. We are also checking with EAC members on their availability.

- A. Tuesday, February 7, 9:00 a.m. to 1:00 p.m.
- B. Tuesday, February 7, 12:00 p.m. to 4:00 p.m.

- C. Thursday, February 9, 9:00 a.m. to 1:00 p.m.
- D. Thursday, February 9, 12:00 p.m. to 4:00 p.m.

- E. Tuesday, February 14, 9:00 a.m. to 1:00 p.m.

- F. Tuesday, February 14, 12:00 p.m. to 4:00 p.m.
- G. Thursday, February 16, 9:00 a.m. to 1:00 p.m.
- H. Thursday, February 16, 12:00 p.m. to 4:00 p.m.
- I. Tuesday, February 21, 9:00 a.m. to 1:00 p.m.
- J. Tuesday, February 21, 12:00 p.m. to 4:00 p.m.
- K. Thursday, February 23, 9:00 a.m. to 1:00 p.m.
- L. Thursday, February 23, 12:00 p.m. to 4:00 p.m.
- M. Tuesday, February 28, 9:00 a.m. to 1:00 p.m.
- N. Tuesday, February 28, 12:00 p.m. to 4:00 p.m.
- O. Thursday, March 2, 9:00 a.m. to 1:00 p.m.
- P. Thursday, March 2, 12:00 p.m. to 4:00 p.m.
- Q. I can't make any of these dates/times
- R. Other suggested dates/times? – Please note your suggestions.

3. Proposed ideas for EAC Meeting Topics – Based on feedback from the August meeting, the Admin Core suggests one-on-one research presentations with EAC members and research project leaders/pilot project investigators. Researchers are asked to use a slide deck for their presentations. Conversations may also include reviews received on recently submitted grant applications and plans for moving forward. Meetings with research project leaders/investigators will take up most of our EAC meeting time. We also suggest two, one-hour time slots for group discussion to include: (1) Progress being made on the renewal application and (2) Wrap-discussion, including plans for the August 2023 EAC meeting. Ideas for other items to post on the agenda are most welcomed and appreciated. Kelly (5 minutes)

4. Website Question for ISC meeting documents and recordings (Poll) (5 minutes):

The Admin and HaMR Cores have made several changes to TRiM's website. We would like to know how ISC members would like ISC meeting documents shown on the website.

Do we want to have a shared google drive to post past ISC meeting packets and recordings on TRiM's website to make the information public?

- (1) Yes, post all ISC meeting information, including recordings, on the website.
- (2) Post only ISC meeting packets, but not recordings.
- (3) No, keep all past ISC meeting information in-house.

12:50 p.m. Announcements from research projects and cores – All are invited to share.

1:00 p.m. Adjourn

Next ISC meeting, Friday, January 13, 2023, 12:00 p.m. to 1:00 p.m. Note: If you would like to present an update at the November ISC meeting, please let Khrys and/or Denise know. Thank you!